

HOTELS CONVENTION CENTER

AGREEMENT TO BLOCK HOTEL ROOMS

Date:

Between

Hotels Convention Center (hereinafter "HCC")

And

_____ **(Hereinafter "the client")**
(Your company name goes here)

Both parties agree that Hotels Convention Center (HCC) will be the client's sole Hospitality Host for the purpose of booking hotel accommodations for one full year. Hotels Convention Center (HCC) will not charge a fee to the client for providing its services for the duration of this agreement. The Freedom of Information and Protection of Privacy Act (FIPPA) govern the handling of all personal information by Hotels Convention Center (HCC). We are committed to protecting the client's privacy and look forward to working with the client to save both time & money booking hotel accommodations for all the client's events.

Hotels Convention Center (HCC) will block hotel accommodations at discounted group rates for the client. The lower rates are achieved in part by the volume of room nights currently being blocked by HCC for other customers. The value of combining HCC's customer's hotel accommodations together has resulted in lower room rates for all business clients HCC has a relationship with.

The client does not have to sign any contracts directly with the hotels. Therefore the hotels cannot request room guarantees or penalties from the client. Furthermore in most cases, HCC can negotiate better cut-off dates, attrition clauses and offer complimentary rooms. The client and their guests will be able to book directly with the hotel by calling the reservations line and/or by booking online with a customized link provided by Hotels Convention Center (HCC) and/or the hotel.

The client will do its best to fill the required room blocks before the set cut-off date(s) and understands that some rooms may be released back into the hotel's general inventory (at higher rates) if rooms are not picked up before the cut-off date(s).

INDEMNIFICATION AND HOLD HARMLESS

The client agrees to defend, indemnify and hold harmless Hotels Convention Center (HCC) from and against all claims, actions, causes of action, or liabilities, including reasonable attorneys' fees, arising out of or resulting from any act undertaken or committed by HCC for the purpose of blocking hotel accommodations for the client, pursuant to the performance of its obligations under this Agreement. The client understands that although HCC provides a free service, in the event that the client does not fill at least 80% of the rooms blocked, there will be a 5% penalty on the total blocked room value.

SIGNATURES

Approved and authorized by Hotels Convention Center (HCC).

Name: (Print) _____

Signature: _____

Title: (Print) _____

Date: _____

Approved and authorized by the client:

Name: (Print) _____

Signature: _____

Title: (Print) _____

Date: _____

Please return by fax: 1-800-440-1597